

# BOARD MEETING

## MINUTES

Village of Brighton Board Meeting

206 S. Main

Brighton, IL 62012

**Monday, March 1, 2021 7:00 PM**

Meeting held by virtual format, with all comments, meeting content, and public comments via phone or otherwise being recorded. Access to the Board of Trustees Meeting was provided via teleconference online via Zoom <https://us02web.zoom.us/j/92666913025> or by phone (312)626-6799 with meeting ID 92666913025.

1. Pledge of Allegiance:
2. Roll Call: President Marcella Wilfong called the meeting to order at 7:00 PM. Present Trustees- John Bramley, Matt Kasten, Bradley Arnold, Fred Benz, and Aaron Mead. Also, present Cynthia Tucker Village Clerk, Public Works Manager Kaleb Kahl, Treasurer Ashley Livers, and Attorney Jennifer Watson. Absent: Bill Oertel.
3. Review Minutes and Approval: Aaron Mead made a motion to approve the minutes of 02/01/21 and place them on file, 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Aaron Mead made a motion to approve the minutes of 02/17/21 and place them on file, 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
4. Matters of Recognition: None
5. Treasurers Reports (Village and Water): Matt Kasten made a motion to approve the report and place the report on file, 2<sup>nd</sup> by John Bramley. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
6. Review Bills and Approval: Matt Kasten made a motion to approve the bills and charge to appropriate accounts, 2<sup>nd</sup> by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
7. Hours by Employees: Information purpose only
8. Audience Comment: None
9. Correspondence: Thank You card from Sue Orban/Blood Drive, Thank you card from Aaron Mead, and Illinois Commerce Commission. Motion made by Fred Benz, 2<sup>nd</sup> by John Bramley to accept the correspondence and place on file. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
10. **Committee Reports:**
  - a. **Clerk Committee-** 02/10/21, No Meeting Held
  - b. **Public Works Committee-** 02/22/21, Matt Kasten made a motion to approve the Public Works Minutes and place them on file, 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Matt Kasten made a motion to approve collecting resumes without any interviews or hiring of full-time water clerk- for informational purposes only, 2<sup>nd</sup> by John Bramley. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. John Bramley made a motion to approve increase of salary of the part time water clerk to \$12 per hour retroactive to January 1, 2021, 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
  - c. **Economic Committee:** 02/02/21, Aaron Mead made a motion to accept the Economic Minutes and place them on file, 2<sup>nd</sup> by John Bramley. Roll Call: 5 Yeas; 0 Nays.

Motion Carried 5-0. Matt Kasten made a motion to approve the updated Business License Ordinance, 2<sup>nd</sup> by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

d. **Park Committee:** 02/11/20, John Bramley made a motion to approve the Park Committee Minutes and place them on file, 2<sup>nd</sup> by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Matt Kasten made a motion to approve the purchase up to \$1,000 for March 2020 fish fries, 2<sup>nd</sup> by Aaron Mead. Roll Call: 4 Yeas; 0 Nays. Motion Carried 4-0. Aaron Mead made a motion to approve spending up to \$500 for the Easter Egg Hunt, 2<sup>nd</sup> by Brad Arnold. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

e. **Planning Commission:** 02/17/21, No Meeting Held

f. **Public Safety Committee:** 02/16/21, No Meeting Held John Bramley made a motion to accept the bids for the Dodge Charger repair of the front end, thermostat, and water outlet assembly in the amount of \$1232.95, 2<sup>nd</sup> by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

g. **Zoning Committee:** 02/16/21, No Meeting Held

h. **Ordinance Committee:** No Meeting Held

i. **Policy Manual Committee:** No Meeting Held

j. **Closed Session Examination Committee:** No Meeting Held, John Bramley made a motion to approve the bi-annual review committee of Matt Kasten, Fred Benz, John Bramley, and Marcella Wilfong to be held on Thursday, March 11, 2021 at 2:00 p.m., 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

k. **Finance Committee:** Motion made by Matt Kasten to accept the Finance Committee minutes and place them on file, 2<sup>nd</sup> by Aaron Mead. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.

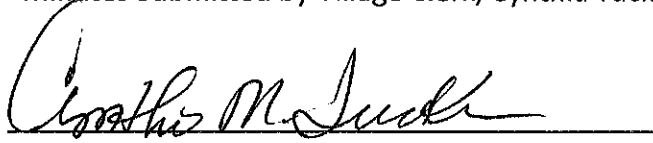
11. **Unfinished Business:** IRWA Rate Study Update: Clark attended the Public Works meeting and found that the water makes enough revenue to cover the loses on the sewer side. His recommendation would be to split the accounting side to record water and sewer for easier accounting. He questioned the village sewer cap for the village residents and if we would have charged sewer, we would have made additional revenue.

12. **New Business:**

- Aaron Mead made a motion to approve resignation of Village Trustee Bill Oertel, 2<sup>nd</sup> by John Bramley. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0.
- Aaron Mead made a motion to approve appointment of the Unexpired Trustee Term to Dala Lawrence, 2<sup>nd</sup> by Fred Benz. Roll Call: 5 Yeas; 0 Nays. Motion Carried 5-0. Oath was read by Village Clerk Cynthia Tucker and recited by Dala Lawrence.
- John Bramley made a motion to approve the request to all the Glow 5 K Run on May 8, 2021 for the Southwestern School District Fundraiser, 2<sup>nd</sup> by Matt Kasten. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Matt Kasten made a motion to table an extension of Treasurers employment probation until June 17, 2021, 2<sup>nd</sup> by Aaron Mead. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.
- Aaron Mead made a motion to allow the creation of a park events and activities committee to add to volunteers for the park committee with those new members joining the park committee meeting each month, 2<sup>nd</sup> by Matt Kasten. Roll Call: 6 Yeas; 0 Nays. Motion Carried 6-0.

13. **Executive Session:** None
14. **Problems:** None
15. **Adjournment:** Aaron Mead made a motion to adjourn at 7:33 p.m., 2<sup>nd</sup> by Matt Kasten. Meeting Adjourned.

Minutes Submitted by Village Clerk, Cynthia Tucker



Cynthia M. Tucker